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IBM Datacap 9.0 - Introduction
Information

Length:	2.0 Days
Ref:	F220G-X
Delivery method:	ClassroomInstructor Led OnlineSelf-paced Virtual Training
Price:	AUD

Overview

This course is an entry level class that is a prerequisite for all other IBM Datacap 9.0 courses. You work with a fully functioning IBM Datacap system with IBM FileNet Content Manager and IBM Content Navigator also installed to practice the skills.

This course provides students with an understanding of the Datacap process, the architecture, and system components. It includes an introduction to the layout and functionality client user interfaces for configuring and processing document batches. There is also an overview of the changes that are implemented in the Datacap 9.0 release.

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Public

This intermediate course is for:

- Anyone who needs to know the Datacap 9.0 architecture, development tools, and client user interface.
- Administrators who are responsible for configuring and administering Datacap 9.0 system.
- Application Builders who implement data capture solutions using the IBM Datacap software suite.

Prerequisites

You should have:

- Familiarity with data capturing concepts
- Working knowledge of Microsoft Windows operating systems

Objective

- Identify the IBM Datacap configurations and components
Single system, Client/Server, Hybrid
Centralized and Decentralized
- Describe the Datacap Capture process
Document Source, Document Transformation, Document Delivery
- Work with the Datacap Desktop client
Create, process, and monitor document batches
- Work with the Datacap Navigator interface
Operation, Monitor, and Administrator views
Create, process, and monitor document batches
- Work with the Datacap Mobile interface
Connecting Mobile devices to a central Datacap server
Work with batches and fields in Datacap Mobile

Appendix

- Start and Stop System and Components
- System check procedures
- Identify Changes to the Datacap 9.0 release
- Identify Changes to Datacap 9.0 Feature Pack 3
- Work with Datacap Web Client interface
Login in and navigate the Web Client interfaces for:
Operation, Monitor, and Administrator views

Topics

Datacap overview

- What is IBM Datacap?
- The three process phases for capturing documents
- Basic Steps in a Datacap application

Datacap Desktop Client

- Capabilities overview

- Datacap Desktop - Monitor view
- Select applications and tasks, and apply filter in the Monitor view

Datacap Navigator interface

- Datacap Navigator architecture
- Datacap View for the business users
- Job Monitor

Datacap Mobile interface

- Datacap mobile app
- Connection to a central server
- Work with local documents
- Working with batches and fields

Architecture

- Datacap components
- IBM Datacap on mobile
- Deployment Configuration Options
- Datacap Folders for Services and Client Code
- Datacap.xml file

Application Design

- Implementation Guiding Principals
- Steps to design an application
- Analyze and define the requirements
- Application development strategy
- Sample Datacap Application
- Application Wizard
- Scan, upload, classify and verify batches
- Datacap administrator view
- User settings
- Accessibility features of Datacap Navigator interface

Appendix

- **Changes to Datacap 9.0**
 - FastDoc improvements
 - Datacap Desktop
 - Datacap Navigator Web Interface

Datacap Mobile

Application Templates

- **Changes to Feature Pack 3**

Datacap Web Client interface

- Operations – task processing
- Monitor- Job and task progress and Statistics
- Administrator- Configuration for:
 - WorkFlows (Jobs and tasks)
 - Users and Groups
 - Privileges and permissions